

**BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS  
SEPTEMBER 22, 2026- 8:30 A.M.  
<https://www.kendallvillein.gov/recordings>**

Roll call was answered at 8:30 A.M. by: Mayor Lance Waters, Chairman Don Gura, and Board Member Tara Streb.

Others present were: Katie Ritchie, Scott Derby, Tim Ostrowski, Patrick Howell, Nikole Albright- Chamber of Commerce, Brian Strange, John Dixon, Elizabeth Bren, and Jeremy McKinley.

**Pledge of Allegiance**

The Pledge of Allegiance was recited by all in attendance.

**Minutes**

Mayor Lance Waters made a motion to approve the Board of Works minutes from September 8, 2026, meeting with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

**Petitions & Comments**

No petitions or comments were given.

**Mayor**

*Application For Use of Public Facilities- Crosspointe Church Fireworks*

Misty Parker from Crosspointe Family Church submitted an application for the use of public facilities for fireworks after the church's Harvest Party on October 31, 2026. This event will not require any roads to be closed, just fireworks happening at dusk. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

*Application For Use of Public Facilities- Summit Street Block Party/ Add On*

Elizabeth Bren submitted an application for the use of public facilities for a Summit Street Block Party event being held on Saturday September 26, 2026, from 12:00 P.M. to 10:00 P.M. This will require a street closure on the 100 block of Summit Street. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

*Application For Use of Public Facilities Amendment- Fright Night/ Add On*

The Fright Night event would like to have downtown Main Street closed the night before the event to help to set up. The closure wouldn't happen until 10:00 P.M. or after on October 9, 2026. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

## **Engineering**

### *Drake Road Phase 2 Inspection- Pay Request #16*

Administrative Engineer Scott Derby requested authorization to pay invoice 26-3167 in the amount of \$49,860.99 (Federal- \$39,888.79 & Local- \$9,972.20) to A&Z Engineering. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays. The motion passed 2 ayes – 0 nays.

### *Drake Road Phase 2 Inspection- Pay Request #17*

Administrative Engineer Scott Derby requested authorization to pay invoice 26-3249 in the amount of \$62,654.50 (Federal- \$50,123.60 & Local - \$12,530.90) to A&Z Engineering. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

## **Fire**

### *Request to Pay Fire Catt for Hose Testing*

Fire Chief Jeremy requested authorization to pay Fire Catt Precision Services Testing, Inc. \$5,181.00 for testing on 11,775 feet of fire hose. This purchase will be paid from the LOIT Fund. Mayor Lance Waters made a motion to approve with a second by Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

## **WWTP**

*The August Revenue/Expense Report was presented for review.*

### *Request to Pay Wessler for AMP Contract*

Superintendent Patrick Howell requested authorization to pay Wessler \$45,000.00 for an Asset Management Plan. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

## **Water**

*The August Fund Report was presented for review.*

### *Request to Open Position*

Superintendent Tim Ostrowski requested authorization to open a vacant Distribution Operator position due to retirement of an employee. This position will be posted internally for five days and then public if needed. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

### **Motion to Adjourn**

Board Member Tara Streb made a motion to adjourn the meeting. Chairman Don Gura adjourned the meeting at 8:42 A.M.

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Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 13<sup>th</sup> of October 2026.

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Lance L. Waters-Mayor