

**BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
AUGUST 25, 2026- 8:30 A.M.
<https://www.kendallvillein.gov/recordings>**

Roll call was answered at 8:30 A.M. by: Mayor Lance Waters, Chairman Don Gura, and Board Member Tara Streb.

Others present were: Katie Ritchie, Scott Derby, Tim Ostrowski, Patrick Howell, Nikole Albright- Chamber of Commerce, Cindy Marple, Brian Strange, John Dixon, and Jeremy McKinley.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

Board Member Tara Streb made a motion to approve the Board of Works minutes from July 28, 2026, meeting with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Petitions & Comments

Chairman Don Gura wished Fire Chief Jeremy McKinley a happy birthday.

Mayor

Request For Use of Public Facilities- Lantern Parade

Jenna Anderson submitted an application for the use of public facilities for the Lantern Parade on October 24, 2026, from 5:30 P.M. to 8:00 P.M. The parade will start at the CLC and go to Mitchell, Main, Rush Street and end back at the CLC. Chairman Don Gura mentioned there wasn't any no parking signs posted last year on E Rush Street during the parade and the city needed to make sure they were posted on East Rush Street for this year's parade. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Request For Use of Public Facilities- Church Car Show

Rich Secor submitted an application for the use of public facilities for a Cruise-in To the Point Event. Which is a car show that will take place at CrossPointe Family Church on Highpoint Crossing on September 13, 2026, from 8:00 A.M to 2:00 P.M. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Clerk Treasurer

Lake City Bank Contract

Clerk Treasurer Katie Ritchie requested authorization to enter into a two-year contract with Lake City Bank as the city's depository financial institution. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Engineering

2026-2027 Road Salt Bid Purchase

Administrative Engineer Scott Derby requested authorization to purchase salt from the state bid in the amount of \$44,664.00. Derby told the board there is already \$39,594.77 encumbered for salt from a prior year and the city would only have to spend \$5,069.23 of this year's budget for the rest. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Downtown LED Sign Installation

Administrative Engineer Scott Derby requested to pay Miller Sign \$12,400.00 for the installation of the LED sign on Main Street on the northwest side of the train tracks. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Awarding of IDNR/CUFA Green Canopy Grant Tree Stock

Administrative Engineer Scott Derby requested authorization to award Shade Trees Unlimited the bid for the CUFA Tree Grant in the amount of \$11,982.00. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Lakeview Cemetery Paving Project Phase 1- Change Order/ Final

Administrative Engineer Scott Derby presented the board with change order #1/final in the increase amount of \$7,092.20 for the Lakeview Cemetery Paving Phase 1 Project. This was the paving of the west side of the cemetery done by Pulver Asphalt. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Fire

Request to Pay JTN

Fire Chief Jeremy McKinley requested authorization to pay JTN Services \$6,032.00 for emergency lighting and a console to equip the newly purchased Ford 3500 truck. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

WWTP

The July Revenue/Expense Report was presented for review.

Sewer Adjustment-813 Knights Crossing

Stephen Kramer requested a sewer adjustment in the amount of \$146.40 for water that did not go down a drain due to watering a new lawn. Superintendent Patrick Howell verified water did not go down a drain and recommended the adjustment be given. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Water

The July Revenue/ Expense Report was presented for review.

Motion to Adjourn

Board Member Tara Streb made a motion to adjourn the meeting. Chairman Don Gura adjourned the meeting at 8:40 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 8th of September 2026.

Lance L. Waters-Mayor