

**BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
JUNE 9, 2026- 8:30 A.M.
<https://www.kendallvillein.gov/recordings>**

Roll call was answered at 8:30 A.M. by: Mayor Lance Waters, Board Member Tara Streb. Chairman Don Gura was absent.

Others present were: Katie Ritchie, Scott Derby, Jeremy McKinley, Patrick Howell, Brian Strange, Kevin Dressler, Sam Phipps, Cindy Marple, and John Dixon.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

Mayor Lance Waters made a motion to approve the Board of Works minutes from May 26, 2026, meeting with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Petitions & Comments

Mayor Lance Waters thanked the Street, Police, and Fire Departments for their help making the Final Friday event a success.

Mayor

KRI Inc. Request to Waive Fees

KRI Inc. President, Bob Marshall, requested the waiver of demolition permits and associated fees for 311 N. Main Street, 120 E. Wayne Street, and 114 East High Street. Board Member Tara Streb made a motion to waive the demolition permit fees for the addresses with a second from Mayor Lance Waters. The associated fees were not included as there are no definitive amounts that are known. The motion passed 2 ayes – 0 nays.

Application For the Use of Public Facilities- Young Makers Market

Sam Phipps submitted an application for the use of public facilities for the Young Makers Market event that will be held on Saturday July 11, 2026, at 12:00 P.M.- 3:00 P.M. This will require a road closure on Main Street between Mitchell and William Streets from 10:00 A.M. to 4:00 P.M. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Application For the Use of Public Facilities- Knoll Ridge Block Party/ Add On

Tyler Minnich submitted an application for the use of public facilities for the Knoll Ridge Block Party event that will take place on July 4, 2026, from 12:00 P.M. to 11:00 P.M. on Knoll Ridge Blvd. This event will require Knoll Ridge Blvd. to be closed. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Engineering

Request for Extension of Municipal Solid Waste and Recyclable Materials Contract

Administrative Engineer Scott Derby requested authorization to extend the 2026 bid into 2027 with Noble County Disposal. This extension will come with a 3.8% increase which is in conjunction with the Consumer Price Index that was issued in May 2026. Derby told the Board that if and when the increase is approved, he will submit the offer to Noble County Disposal for their acceptance. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Award Miscellaneous Concrete Work- June 2026

Administrative Engineer Scott Derby requested authorization to award Laughlin Construction with the miscellaneous concrete work June 2026 bid. Laughlin Construction had the lowest quote of \$13,282.90. This work will be paid for by the Community Development Fund under sidewalks. Board Member Tara Streb made a motion to award with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Drake Road Phase 2 Inspection- Pay Request 14

Administrative Engineer Scott Derby requested authorization to pay request #14 to A&Z Engineering in the amount of \$52,155.50 (Local- \$10,431.10 & Federal -\$41,724.40). Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

WWTP

Amendment to Service Agreement/ Wessler Engineering

Superintendent Patrick Howell requested authorization to extend the engineering contract with Wessler for the remainder of 2026. This price will not exceed \$10,000.00. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Request for the Lining of Sewer Lines

Superintendent Patrick Howell requested authorization to pay Inliner \$114,458.00 for lining of the sewer line at South Morton, North Morton, Simon Street, and Crescent Avenue. Howell also requested authorization to pay Advance Rehabilitation Technology \$17,225.00 for the manholes within the lining. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Request to Pay Element for Testing

Superintendent Patrick Howell requested authorization to pay Element \$9,856.00 for two industrial tests. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Other Discussion

Mayor's Assistant, Cindy Marple, told the Board that Jenna Anderson requested verbal authorization to extend the car show from Rush Street down to the Breakfast House once they close on Saturday September 12, 2026. Board Member Tara Streb made a motion to approve the extension with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Mayor Lance Waters made a motion to adjourn the meeting. Board Member Tara Streb adjourned the meeting at 8:41 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 23rd of June 2026.

Lance L. Waters-Mayor